



Form ####

Charitable Donation Request Information/Process

Please Note:

- We make it our policy to keep our donations local, benefiting the communities and customers we serve.
- We make every effort to assist with as many causes as possible, but we cannot guarantee a dollar amount or repeat giving given the number of requests that we receive.
- We only donate to nonprofit causes. Any requests from other businesses will not be considered.
- If you are seeking funds for sponsorships (such as little league), or advertising please use the Local Advertising request form instead.

Request Guidelines:

1. Please submit the following page along with any supporting documentation you may have **at least 60 days in advance**. Mail your request to:
Woodman's Food Markets
ATTN: Donations
2631 Liberty Ln.,
Janesville, WI, 53545
2. Due to the large volume of requests we receive we are unable to provide updates on the status of your request. Please do not contact us for updates on your request.
 - a. Please note that organizations which have not received an allocation will not be contacted to inform them of that decision.
3. Individual Woodman's store locations are not able to accept, approve or otherwise provide updates on requests. Please do not visit stores to speak with store management about a request.



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Charitable Event/Cause Details

Name of Organization: _____
(Please Print)

Mailing Address: _____
(for gift card / contribution) (Please Print)

Name of Contact: _____ Phone Number: _____
(Please Print) (Please Print)

Email Address: _____
(Please Print)

Amount Requested: _____ Today's Date: _____
(Please Print) (Please Print)

Event Date: _____ Event Location: _____
(Please Print. Example Answer: "7/1/13-9/30/13") (Please Print)

Explanation of Event/Cause: _____

(Please Include Additional Documentation As Needed.)

Explanation for Usage of Donation: _____

(Please Include Additional Documentation As Needed.)

Has Your Organization Been Considered for a Donation Request in the Past? _____
(Please Print)

Please attach to this document any other information which you deem relevant:

This may include dates for events the advertisement will be seen in,
historical information about the group, how many members your group has,
how much money you raise from public and private sources, etc, etc.